

Hawaiian Paradise Park Emergency Response Plan (HPP ERP)

Our Hawaiian Paradise Park Emergency Response Plan (HPP ERP) has been written to inform and prepare our community and families for possible disasters. We as a community have also developed trained teams to activate if there is a natural disaster.

We live on a tropical remote island in the middle of the Pacific Ocean. We are therefore vulnerable to many possible natural disasters which can affect our electricity, phones, water supply, farms, shipping of goods, businesses, roads, computers, and internet systems.

Tropical Storm Iselle, made a direct hit on Puna in August 2014. Thousands of trees came down, blocked roads, and cut off power and phone service to thousands of people for weeks. Some areas were affected for months. Most of the damage was caused by Albizias falling in high winds. Since then our Neighborhood Watch Emergency Radio Team and Community Emergency Response Team have grown, trained, and practiced bi-yearly simulated exercises to assist our residents after a disaster.

Natural Disasters

Earthquake

Hurricanes

Tropical
Storms

Flash Floods

Tsunamis

Wild Fires

Volcanoes

We as a community will need to be prepared with a plan to take care of each other and survive until outside professional responders arrive.

Disaster conditions might include:

- **Hawaii County's capabilities** may be overwhelmed to provide prompt and effective emergency response and short-term recovery measures.
- **Transportation infrastructure** might be damaged and local transportation services disrupted.
- **Commercial telecommunications** facilities may experience widespread damage.
- **Homes, public buildings, and other critical facilities and equipment** could be destroyed or severely damaged.
- **Debris** might make streets and highways impassable and prolong failures and repair work.
- **Power supply** will be damaged and either fully or partially inoperable.
- **Hundreds of victims** may be forced from their homes and numbers of dead and injured could be expected.
- **Life-threatening situations** requiring immediate rescue and medical care.
- **Shortages of a wide variety of supplies** necessary for emergency survival may occur.

Purpose: This plan is a guideline to educate residents on disaster preparedness and to organize our neighborhood's initial actions and response following an incident.

Objective: To ensure that residents of Hawaiian Paradise Park are prepared for a disaster and that they receive timely information, basic necessities, and services.

The Community Emergency Response Team and Neighborhood Watch Emergency Radio Team have joined together to report and assess damages, injuries, utilities, and road conditions. Communications will be made by amateur radios to the Emergency Operations Center at Civil Defense to request assistance from first responders, utilities, police, Red Cross, and local agencies.

Until outside help arrives, our trained volunteers will assist residents within the limits of their training.

Family Disaster Preparedness

- Develop a “Family Emergency Plan” that includes the needs of every member of the family as well as pets. See page 5 for a list of useful resources that will help you create your plan.
- Create a “Go Bag” for every member of the family and pets in case you need to leave quickly. Include a change of clothing, toiletries, copies of important papers, etc.
- Have a 2-week emergency food and water supply. Plan on a gallon of water a day for each member of the family – 2 quarts for drinking, 2 quarts for sanitation.
- Keep a list of emergency numbers handy or entered into your phone.
- Have working smoke detectors.
- Practice your Family Emergency plan. Conduct family evacuation drills, test your smoke detectors, check your first aid supplies, rotate your emergency food, etc.
- Remove Albizias trees on your property that could cause structural damage, take out power lines, make roads inaccessible or cause physical injury in a disaster.
- Sign up for Civil Defense Alerts.

Components of the Emergency Response Plan

This plan describes the basic purpose, scope, organization and responsibilities, and actions of the HPP Emergency Action Team (HPP EAT) in response to an incident.

Hawaiian Paradise Park Emergency Action Team (HPP EAT)

Positions and Responsibilities:

- **HPP CERT Coordinator** will become our **Incident Commander** to provide leadership to manage, establish objectives, delegate authorities, and provide information to local agencies. The Incident Commander is the point of contact for the HPP Incident Command Center between CERT, ERT leader, and the Emergency Operations Center at Civil Defense when a disaster has been declared. In the event there is prior warning to a disaster, the Incident Commander is responsible for contacting the HPP Emergency Action Team (EAT) and volunteers and organizing a meeting to confirm response plans and manage expectations (see ‘Pre-incident Planning below). If it is determined that the HPP Activity Center is at risk or not viable, the IC will determine alternate location. The Incident Commander contacts the Emergency Action Team to meet at the HPP Incident Command Center.
- **HPP Neighborhood Watch Emergency Radio Team** will patrol streets to report incidents and damages back to the Command Center Radio Net Control. Messages will be relayed back to Emergency Operations Center at Civil Defense and /or Auxiliary Communications System (ACS) and to the HPP General Manager/Road Crew.
- **HPP President and HPP General Manager** will be alerted of an impending storm to be prepared for possible infrastructure damages and road blocks. They are responsible for the coordination of HPPOA resources and roadways. The HPP GM and HPP President are responsible for determining if the HPP Activity Center is safe for use as the Incident Command Center (ICC) and if so, contacts staff to unlock all access to the facilities.

HPP Emergency Action Team (HPP EAT) - Maintains a Culture of Preparedness:

- Holds annual meetings with HPPOA Board and HPP EAT to brief them on new developments and to review our Hawaiian Paradise Park Emergency Response Plan.
- Provides disaster preparedness materials to HPP residents at HPPOA Membership Meetings, online at the HPPOA.net website, at the HPPOA office, and Swap Meet Information Table.
- Conducts bi-annual training and exercises. These can be as complicated as simulating a disaster in our neighborhood or conducting tabletop exercises.
- Maintains contacts with the Civil Defense EOC- (Red Cross, HELCO, Mayor's Office, Police, and Fire Department), CERT, HPP NW ERT, Churches, Businesses, etc.
- Updates contact information and verify the inventory of emergency supplies and equipment.
- Conducts weekly Emergency Radio Team Nets, monthly meetings, bi-annual CERT and NW ERT Disaster Training.

I. PRE INCIDENT PLANNING: (Tropical Storms or Hurricanes)

The HPP Activity Center is the location for the Incident Command Center and an alternate location will be determined if necessary. All activities will be centered at the HPP Incident Command Center. The Incident Commander will contact CERT, NW ERT, HPP GM, and HPP President.

Pre-incident Planning Timeline:

72 Hours Prior	All Residents: Monitor storm movement via local media. Review Family Emergency Plan. HPP Emergency Action Team: Review Community Emergency Plan.
48 Hours Prior	All Residents: Continue monitoring storm movement. Begin securing home and property, gather supplies, consider options to evacuate, begin executing family emergency plan (including pets). HPP Emergency Action Team: Emergency Radio Team and CERT begin detailed pre-incident planning.
36 Hours Prior	All Residents: Pay attention to Civil Defense alerts. Understand local shelter options. Secure outside objects and vehicles. Fill gas tanks, test flashlights and battery-operated radio, make sure there is enough cash, food, water and emergency supplies on hand. HPP Emergency Action Team: Civil Defense activates CERT. HPP CERT coordinator activates CERT team members and Emergency Radio Team to monitor storm and coordinate pre-incident planning and emergency response.
24 Hours Prior	All Residents: If not evacuating, secure a room within your home as a safe location to ride out the storm. If evacuating, complete preparations to evacuate. HPP Emergency Action Team: Finalize response plan. Activate phone tree to notify all Emergency Radio Team and CERT members to stand by to respond after storm passes.
12 Hours Prior	All Residents: Turn on TV and radio to monitor the approaching storm and pay close attention to Civil Defense alerts. If Civil Defense advises to evacuate, evacuate to shelter. HPP Emergency Action Team: Same as any resident.

II. DURING THE STORM: All residents will ensure that they and their families are safe, and secure during the onset of the incident. If there is an emergency (fire or injury), call 9-1-1. Note that emergency first responders will not respond as long as tropical storm conditions (39 mph winds or greater) are present. Realize the possibilities that phones and power may be off.

III. AFTER THE STORM: If Civil Defense declares a disaster

- **Civil Defense** will activate the HPP CERT team.
- **HPP CERT Coordinator** will assume the role of **HPP Incident Commander** and lead the HPP CERT and HPP NW ERT in executing their response plan.
- **HPP CERT Incident Commander** will establish the command post.
- **HPP CERT Operations Chief** will contact the **HPP General Manager** to ensure there is access to the HPP Activity Center to set up the command post. If the facility is inaccessible, the response team will set up at an alternate location. Operations Chief will manage and coordinate tactical teams for Search and Rescue, Communications, Transportation, and Medical.
- **HPP NW Emergency Radio Team Leader** will set up a Mobile Radio System with radios and equipment to establish communications with the Emergency Operations Center at Civil Defense.
- **CERT Medical Unit Leader** will establish a Medical Unit and staging area at the command post to be ready for any injured residents that require medical care.
- **The Incident Commander will assign the following management roles:**
 - **Planning Section Chief** – Tracks status, and documents response efforts.
 - **Operations Section Chief** – Leads tactical operations. Sends out NW ERT and Search and Rescue teams into community to assess damage, triage, transport, and put out small fires.
 - **Medical Unit Leader** – Runs the medical unit, triage, and treatment of the injured.
 - **Logistics Section Chief** – Manages equipment and supplies needed for the response.
- Information about shelters, available resources and disaster status will be made available at an area at the command post designated for communicating information to residents. Note: Civil Defense will handle all media updates.
- Any residents who wish to volunteer for the response effort should report to the command post, sign in and wait to be assigned. Volunteers can assist with posting signage, distribution of food, water, ice, acting as runners, scribes, helping to remove debris, helping with transportation needs and other support activities. Volunteers must wear long pants and closed-toe shoes and will be expected to follow the directions of the assigned supervisor.
- If Civil Defense does not formally declare a disaster, HPP CERT and the NW Emergency Radio Team will assess damage in the HPP community after 24-48 hours and provide updates to Civil Defense. Civil Defense will then determine if further action is needed.

**DISASTERS WITH LITTLE ADVANCED WARNING:
(Earthquakes, Tsunamis, Wild Fires, Lava Flows)**

Many emergencies provide little to no advanced warning. When an earthquake, tsunami, sudden lava eruption or rapid wildfire occurs, there is little time to react or plan in advance and conditions will be more uncertain; however many of the response activities are the same as for hurricanes, tropical storms and high wind events. Civil Defense would activate the CERT team, and NW ERT would mobilize a response effort.

If Civil Defense Requires An Immediate Evacuation:

Hawaii County Civil Defense and Hawaii Police Department:

- Will Notify CERT, HPP GM, and HPP President

HPP General Manager or designated staff will:

- Ensure that the HPP Activity Center is open for evacuees if accessible.

HPP Emergency Action Team will make reasonable efforts to:

- Provide updates from Civil Defense and Hawaii Police Department on safety and security.

Evacuees will:

- Bring their own emergency preparedness kits (water, food, medications, bedding, clothing, and important family papers) for themselves and each family member.
- Ensure all pets are in carriers (no loose pets are allowed inside the Incident Command Center).

- IV. POST-INCIDENT EVALUATION:** The Incident Command Center participants will meet to evaluate and review the performance of CERT, NW ERT, the HPP Emergency Response Plan, and document the proposed changes to improve and determine what follow-up measures are recommended.

Emergency Preparedness Websites:

Hawaii County Civil Defense: www.HawaiiCounty.gov/Civil-Defense

Office# 808-935-0031 920 Ululani St., Hilo * Also sign up online for Civil Defense Alerts

Hawaii Emergency Management Agency: www.dod.hawaii.gov/hiema

Office# 808-733-4300 www.Ready.hawaii.gov

Department of Homeland Security: <https://www.ready.gov/>

Hawaii State Dept. of Health: www.hawaii.gov/health

<https://health.hawaii.gov/about/doh-brochures/>

US FDA Food Safety During Emergencies: <https://www.fda.gov/food/food-safety-during-emergencies/protect-food-and-water-during-hurricanes-and-other-storms>

National Weather Service: <https://www.weather.gov/hfo/>

National Oceanic & Atmospheric Administration: www.nws.noaa.gov

National Hurricane Center: <https://www.nhc.noaa.gov/?cpac>

NOAA Extreme Weather Information Sheet: www.ncddc.noaa.gov/NEWIS

Hawaii Volcano Observatory: <https://volcanoes.usgs.gov/index.html>

**** Helpful Emergency Preparedness Handouts:** will also be provided at the HPPOA Office 15-1570 Makuu Dr., Office# 966-4500 or online: <http://www.hppoa.net/>